



# INTERNATIONAL SCHOOL OF RIGA

## ISR Hot Lunch Programme 2021 - 2022 Terms & Conditions

### SUMMARY INFORMATION

- Students may choose from 4 options - a meat, a meat (without pork), vegetarian or vegan option.
- Specific allergies or other dietary needs can be accommodated with receipt of a doctor's note, at no additional cost. If needed, please send the doctor's note to the School at [info@isriga.lv](mailto:info@isriga.lv).

### PRESCHOOL - GRADE 5 SCHOOL LUNCH AT THE PRIMARY CAMPUS

- Due to the COVID-19 restrictions ISR Hot Lunch Program will provide students with hot lunch that students will eat from the nature friendly individual lunch boxes in their classrooms.
- Each school hot lunch includes:
  - 1) One entree (meat/fish OR vegetarian OR vegan as per sign-up)
  - 2) One side dish (e.g. potatoes, pasta, rice, bulgur, couscous, buckwheat, etc.)
  - 3) One salad (mixed with a dressing; or plain vegetables with dressing aside)
  - 4) Warm or cold sauce (depending on the daily menu)
  - 5) One dessert (e.g. one of fruit salad, single fruit, curd snack, smoothie or a pastry)
  - 6) Bread
- The weekly lunch menu is posted on the ISR website (<https://isriga.lv/services/lunch/>).

### GRADE 6 - 12 SCHOOL LUNCH AT THE SECONDARY CAMPUS

- Due to the COVID-19 restrictions ISR Hot Lunch Program will provide students with hot lunch that students:
  - will pick up in the Delicio canteen at Vesetas 7 (or eat in the canteen itself if it will be possible due to the COVID19 restrictions)
  - will eat from the nature friendly individual lunch boxes in their classrooms if the COVID19 restrictions will be stricter.
- Each school hot lunch will includes:
  1. At least one entree (meat/fish OR vegetarian OR vegan as per sign-up)
  2. At least one side dish (e.g. potatoes, pasta, rice, bulgur, couscous, buckwheat, etc.)
  3. At least one salad (mixed with a dressing; or plain vegetables with dressing aside)
  4. Warm or cold sauce (depending on the daily menu)
  5. One dessert (e.g. one of fruit salad, single fruit, curd snack, smoothie or a pastry)
  6. Bread



## INTERNATIONAL SCHOOL OF RIGA

- Students are not allowed to order the food from the external providers (e.g. Wolt and Bolt) during the school hours to the school campuses in order not to disturb the study process.
- The weekly lunch menu is posted on the ISR website (<https://isriga.lv/services/lunch/>).

### PAYMENT

- Lunch price:
  - PreSchool - Grade 5: 4.30 EUR per day
  - Grades 6 - 12: 4.50 EUR per day
- School lunch invoices will be sent on:
  - October / November 2021 for the period from the 17th August - 31st December 2021
  - February / March 2022 for the period from the 1st January - 16th June 2022
- Payments may be made **ONLY** by bank transfer within the payment terms indicated in the invoice.
- There will be no discounts given for any reason.

### SIGN UP

- Parents sign up their child/-ren for the ISR Hot Lunch for the whole school year:
  - If the ISR will move to the Operating Plans B (blended / hybrid learning) or C (virtual / online learning), there will be no ISR Hot Lunch and parents won't be charged for that.
  - If during the school year children / parents change their mind and they do not want to have school lunch anymore, they need to write to the School at [info@isriga.lv](mailto:info@isriga.lv) 5 working days before they want to stop with the ISR Hot Lunch Program. In this case the school hot lunch invoice will be calculated pro rata in the respective semester.
- Parents sign up their child/-ren for the ISR Hot Lunch Program via the online sign up form.

### REFUNDS

- Students who are away for 5 or more consecutive days and provide a notice at least 48 hours in advance can be reimbursed for the ISR Hot Lunch Programme for the respective amount of days. Parents must inform the School at [info@isriga.lv](mailto:info@isriga.lv) and Home Room teachers about absence via email at least 48 hours in advance with the following information:
  - Reason for absence
  - Length of absence (\*this reimbursement only applies to absences of 5 or more consecutive days)
  - Return date
- If the student returns earlier than initially communicated, it's the responsibility of parents to ensure that the student has lunch from home for the respective days.



# INTERNATIONAL SCHOOL OF RIGA

## LIABILITY

- The lunch providers hold all liability for the quality of food in the ISR Hot Lunch Programme.
- ISR constantly monitors food quality and service.
- The Terms and Conditions for the ISR Hot Lunch Programme 2021 - 2022 are valid for the school year 2021 - 2022. Terms are subject to change and any updates will be shared with programme participants.

## PROCESSING & DISCLOSURE OF PERSONAL DATA

- In order to deliver hot lunch services to students, the School collects the following data:
  - 1) Student first, last name
  - 2) Student grade, and class if applicable
  - 3) Student allergy information (if applicable)
  - 4) Student preferred dietary restrictions (if applicable)
  - 5) Parent contact email
- The personal data collected in regards to the ISR Hot Lunch Programme, including special category data, is for the purpose of:
  - 1) Providing individualized meals, as per request and/or doctor's order;
  - 2) Trying to prevent students from making improper food choices as per their dietary restrictions; and/or
  - 3) Ensuring prompt medical intervention in the case a student manifests allergic reactions, or to prevent such reactions.
- Data processing regarding a student's allergies or other preferred dietary restrictions may be shared with School teachers, Nurses, and cafeteria staff, as expressly laid down by Latvian National law and the European Union [Regulation (EU) 2016/679 (General Data Protection Regulation)], on the lawful basis that:
  - 1) processing is necessary in order to protect the vital interests of the data subject [Art.6, (d)]
  - 2) processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract [Art.6, (b)]
  - 3) processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party [Art.6, (f)]
- Personal data collected for the purposes of the ISR Hot Lunch Programme is held only for the duration of the Programme contract; after which time it is permanently destroyed.
- If you would like to discuss anything regarding the processing and disclosure of personal data for the ISR Hot Lunch Programme, please contact the School's Data Protection Officer at [privacy@isriga.lv](mailto:privacy@isriga.lv).



## INTERNATIONAL SCHOOL OF RIGA

**By completing the online ISR Hot Lunch Programme sign-up form you agree that:**

- You have read and agreed to the ISR Hot Lunch Programme 2021 – 2022 Terms & Conditions, including the processing and disclosure of personal allergy or dietary restrictions data.
- You have answered all the questions accurately and honestly to the best of your knowledge.