



INTERNATIONAL SCHOOL OF RIGA

ISR Bus Service 2020 - 2021 Terms & Conditions

SUMMARY INFORMATION

- The 2020 - 2021 ISR Bus Service will be organised according to the recommended COVID-19 preventive measures:
 - Face masks are required on the school bus and parents need to provide their child/-ren with the face masks
 - Parents/guardians respect the 2 meter distancing preventive measure when on the bus stop
- ISR Bus Service is available to all students age 3+.
- A parent/guardian must accompany the child to their designated stop in the mornings and be there for pick-up in the afternoons, unless written permission is given for the child to move to/from the bus stop on their own. Please note, by Latvian law, only those children age 7+ may move to/from the bus stop unaccompanied. Only children age 13+ may accompany siblings under the age of 7. ISR will communicate directly with the parents regarding these permissions.
- Although we aim to keep our bus timetable as closely as possible there may be delays due to traffic or weather. Unless contacted directly by the school, parents can expect that the bus is still on time. ISR buses will not wait for students who are late, therefore we ask your child to be at their designated bus stop 5 minutes before the scheduled pick-up time.
- Parents are responsible for updating the school of any changes in the contact information (e.g. phone) or bus service use (e.g. change of designated ISR Bus Service stop). Please send all updates to the School's Executive Assistant at info@isriga.lv.
- Please note that the bus routes are subject to change based on the demand.
- ISR Bus Service will not be provided after the Arts, Sports, Academics, and Activities (ASAAs) Program.
- Please do not give your child more to carry on the bus than she/he can reasonably manage on their own.
- Children are expected to self-monitor; to sit in their seats, wear their seat-belts and behave in a manner that is in line with the ISR mission for their entire bus ride. Please discuss acceptable bus behaviour with your child prior to signing up for ISR Bus Service.

PAYMENT

- Full service: mornings **AND** afternoons, 5 days/week for costs 11,60 EUR a day
- Half service: mornings **OR** afternoons, 5 days/week for costs 5,80 EUR a day



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- School bus invoices will be sent on:
 - October / November 2020 for the period from the 31st August - 31st December 2020
 - February / March 2021 for the period from the 1st January - 18th June 2021
- Payments may be made ONLY by bank transfer within the payment terms indicated in the invoice.
- There will be no discounts given for any reason.
- In case the cost of gasoline increases beyond the budgeted level, the school will be required to increase bus service fees.

SIGN UP

- Parents sign up their child/-ren for the ISR Bus Service for the whole school year either for the full service (mornings + afternoons) OR for the half service (only morning or only afternoon).
- if the ISR will move to the Operating Plans B (blended / hybrid learning) or C (virtual / online learning), there will be no ISR Bus Service and parents won't be charged for that.
- If during the school year children / parents change their mind and they do not want to have a school bus anymore, they need to write to the School's Executive Assistant at info@isriga.lv 5 working days before they want to stop with the ISR Bus Service. In this case the school bus service invoice will be calculated pro rata in the respective semester.
- Parents sign up their child/-ren for the ISR Bus Service via the online sign up form.

REFUNDS

- Students who are away for 5 or more consecutive days and provide a notice at least 48 hours in advance can be reimbursed for ISR Bus Service for the respective amount of days. Parents must inform the School's Executive Assistant at info@isriga.lv and Home Room teachers about absence via email at least 48 hours in advance with the following information:
 - Reason for absence
 - Length of absence (*this reimbursement only applies to absences of 5 or more consecutive days)
 - Return date
- If the student returns earlier than initially communicated, it's the responsibility of parents to ensure that students are brought to school and picked up from school by parents for the respective days.



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LIABILITY

- ISR has taken responsibility for offering the service, but the school is not liable for transportation. ISR maintains regular communication with the transportation provider Hansabuss to monitor quality and service.
- The Terms and Conditions for the ISR Bus Service 2020 - 2021 are valid for the school year 2020 - 2021. Terms are subject to change and any updates will be shared with programme participants.

By signing up for the ISR School Bus Service you agree that:

- You have read and agreed to the ISR Hot Lunch Programme 2020 – 2021 Terms & Conditions.
- You have answered all the questions accurately and honestly to the best of your knowledge.