



# INTERNATIONAL SCHOOL OF RIGA

## ISR School Bus Service 2019 - 2020 Terms & Conditions

### PAYMENT

- Full service: mornings and afternoons, 5 days/week for the 3rd trimester (9 March - 17 June 2020) costs 695,50 EUR
- Half service: mornings **OR** afternoons, 5 days/week for the 3rd trimester (9 March - 17 June 2020) costs 347,75 EUR.
- ISR Bus Service invoices about 3rd trimester will be sent by email in spring 2020. Payments can be made **ONLY** by bank transfer within the payment terms indicated in the invoice.
- There will be no discounts for any reason.
  - In case the cost of gasoline increases beyond the budgeted level, the school will be required to increase bus service fees.

### TERMS AND CONDITIONS

- ISR Bus Service is available to all students age 3+.
- The 2019-2020 ISR School Bus Service is aligned with the Arts, Sports, Academics, and Activities (ASAAs) trimester calendar, so parents can sign up for Bus Service in alignment with their children's ASAA schedule.
- ISR Bus Service will not be provided after ASAAs.
- A parent/guardian must accompany the child to their designated stop in the mornings and be there for pick-up in the afternoons, unless written permission is given for the child to move to/from the bus stop on their own. Please note, by Latvian law, only those children age 7+ may move to/from the bus stop unaccompanied. Only children age 13+ may accompany siblings under the age of 7. ISR will communicate directly with the parents regarding these permissions.
- Although we aim to keep our bus timetable as closely as possible there may be delays due to traffic or weather. Unless contacted directly by the school, parents can expect that the bus is still on time. ISR buses will not wait for students who are late, therefore we ask your child to be at their designated bus stop 5 minutes before the scheduled pick-up time.
- The Bus Attendant of the ISR Bus Service route #1 has a mobile phone (+371 20004144) and parents may be contacted if needed via this phone number.
- Parents are responsible for updating the school of any changes in the contact information (e.g. phone) or bus service use (e.g. change of designated ISR Bus Service stop). Please send all updates to [info@isriga.lv](mailto:info@isriga.lv).



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- Please note that the bus routes are subject to change based on the demand.
- Please do not give your child more to carry on the bus than she/he can reasonably manage on their own.
- Children are expected to self-monitor; to sit in their seats, wear their seat-belts and behave in a manner that is in line with the ISR mission for their entire bus ride. Please discuss acceptable bus behaviour with your child prior to signing up for ISR bus service.

## REFUNDS

• Students who are away for 5 or more consecutive days and provide a notice at least 48 hours in advance can be reimbursed for ISR Bus Service for the respective amount of days. Parents must inform the school's Executive Assistant at [info@isriga.lv](mailto:info@isriga.lv) and Home Room teachers about absence via email at least 48 hours in advance with the following information:

- a. Reason for absence
- b. Length of absence (\*this reimbursement only applies to absences of 5 or more consecutive days)
- c. Return date

• If the student returns earlier than initially communicated, it's the responsibility of parents to ensure that students are brought to school and picked up from school by parents for the respective days.

## LIABILITY

• ISR has taken responsibility for offering the service, but the school is not liable for transportation. ISR maintains regular communication with the transportation provider to monitor quality and service.

• The Terms and Conditions for ISR School Bus Service 2019-2020, trimester 3, are valid until 17th June, 2020. Terms and Conditions are subject to change in the 1st trimester of the school year 2020 - 2021, however any immediate updates will be shared with programme participants.

By signing up for the ISR School Bus Service you agree that:

- You have read the information above and you agree to the Terms and Conditions.
- You have answered all the questions accurately and honestly to the best of your knowledge.