



INTERNATIONAL SCHOOL OF RIGA

PRIMARY SUMMER DAY CAMP 2020 TERMS & CONDITIONS

GENERAL COMMITMENTS

- ISR Primary Summer Day Camp 2020 is open to children aged 3 to 10 years. Children must be toilet trained.
- Camp hours are 8:30 - 17:00.
- Children will not be taken into the Camp before 8:30 and must be collected by 17:00. Summer Camp staff are not responsible for children outside of these times.
- Parents/guardians must provide true and accurate information, to the best of their ability, about the physical and mental health conditions of the Participant; including any special medication required.
- Children must bring a morning and afternoon snack, refillable water bottle, hat, rain gear, sunblock, and indoor shoes each day.
- Mobile phones are not permitted at Camp. All valuables must be left at home.
- Parents/guardians must complete the registration form and agree to all Camp Terms & Conditions.
- Parents/guardians must read, explain to their child, and sign the Internal Rules of Conduct and Safety of Summer Day Camp 2020 on the first day the child joins the Camp.
- Information of activities is given in good faith. All arrangements and activities are subject to change depending on weather conditions, programme schedule and other arrangements. ISR reserves the right to alter, amend or cancel activities without prior notice in the event of unanticipated circumstances.
- Children's ID document, the Summer Day Camp 2020 Enrolment Agreement, and all consent and health forms and full payment must be completed to confirm registration.

PAYMENT

Each (1) Week (5 days)

250€ for ISR members per week (per child)

350€ for non-members per week (per child)

- Invoices will be sent electronically from the ISR Finance Office. Full payment for Summer Day Camp 2020 is due by Friday, 1 May, 2020.

CANCELLATION POLICY

- You may cancel your registration no later than Monday, 1 June, 2020 and receive a refund less a 25% cancellation fee per child, per week cancelled.
- Refunds are not available for cancellation made after Monday, 1 June, 2020. In case of illness (doctor signed note required), refund less a 25% will be granted.

CATERED HOT LUNCH LIABILITY

- The lunch provider, Baltic Restaurants Latvia, holds all liability for the quality of food in the ISR Summer Day Camp 2020.
- ISR constantly monitors food quality and service.



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INFORMATION MANAGEMENT & DATA PROTECTION

- The Parent(s)/Guardian(s) agree that the School will collect and process a minimum of personal information about the Parent(s)/Guardian(s) and the Participant which may be required for fulfilment of obligations under this Summer Day Camp 2020 Enrolment Agreement and by the School to function and conduct its activities, as clearly indicated in the ISR Information Management and Data Protection Policy, and in compliance with with the General Data Protection Regulation, 2018 (“GDPR”); and Latvian Personal Data Processing Law (Fizisko Personu Datu Apstrādes Likums, 2018).
- Pursuant to the ISR Information Management and Data Protection Policy, the Parent(s)/Guardian(s) acknowledge that the School may disclose such personal information at any time during or after the Participant’s enrolment if required by law, including the health, care, or welfare information of the Participant.
- In order to safeguard the health and wellbeing of Participants, as well as deliver hot lunch services, the School collects certain special category data. This is for the purpose of:
 - Providing individualized meals, as per request and/or doctor’s order;
 - Trying to prevent participants from making improper food choices as per their dietary restrictions; and/or
 - Ensuring prompt medical intervention in the case a participant manifests allergic reactions, or to prevent such reactions.
- The special category data collected includes:
 - Participant allergy information (if applicable)
 - Participant dietary restrictions/preferences (if applicable)
 - Any pertinent physical or mental health information necessary to safeguard a Participant’s safety and wellbeing
- Data processing regarding a Participant’s health, allergies or other dietary preferences may be shared with School teachers, nurses, and cafeteria staff, as expressly laid down by Latvian National law and the European Union [Regulation (EU) 2016/679 (General Data Protection Regulation)], on the lawful basis that:
 - Processing is necessary in order to protect the vital interests of the data subject [Art.6, (d)]
 - Processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract [Art.6, (b)]
 - Processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party [Art.6, (f)]
- Personal data collected for the purposes of the ISR Summer Day Camp 2020 is held only for the duration of the Camp contract; after which time it is permanently destroyed.
- If you would like to discuss anything regarding the processing and disclosure of personal data for the ISR Secondary Summer Day Camp 2020, please contact the School’s Data Protection Officer at privacy@isriga.lv.