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# INTERNATIONAL SCHOOL OF RIGA

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## Terms and conditions ISR Primary Summer Camp 2019

### GENERAL COMMITMENTS

- ISR Primary Summer Day Camp 2019 is open to children aged 3 to 12 years. Children must be toilet trained.
- Children must bring a morning and afternoon snack, refillable water bottle, rain gear, sunblock, and indoor shoes each day.
- The hours of Camp are 8:00 - 17:00.
- Children will not be taken in to the Camp before 8:00 and must be collected by 17:00. Summer camp staff are not responsible for children outside of these times.
- Mobile phones are not permitted at Camp. All valuables must be left at home.
- Parents/guardians must complete an application form and agree to all Camp Terms & Conditions.
- Parents/guardians must read, explain to their child, and sign the ISR Primary Summer Day Camp 2019 internal rules on the first day the child joins the Camp.
- Information of activities is given in good faith. All arrangements and activities are subject to change depending on weather conditions, programme schedule and other arrangements. ISR reserves the right to cancel, amend or alter activities accordingly in the event of unanticipated situations and without prior notice.
- All consent and health forms must be completed to finalize registration.

### PAYMENT

Week 1 (4 days)

200€ for ISR members (per child)

280€ for non-members (per child)

Weeks 2 and 3 (5 days each week)

250€ for ISR members per week (per child)

350€ for non-members per week (per child)

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Invoices will be sent electronically from the ISR Finance Office. Full payment for registration is due by Friday, May 24, 2019.

## CANCELLATION POLICY

- You can cancel your registration no later than June 10, 2019 and receive a refund less a 25% cancellation fee per child, per week cancelled.
- Refunds are not available for cancellation made after June 10, 2019. In case of illness (doctor signed note required), refund less a 25% will be granted.

## CATERED HOT LUNCH LIABILITY

The lunch provider, Baltic Restaurants Latvia, holds all liability for the quality of food in the ISR Hot Lunch Programme.

ISR constantly monitors food quality and service.

## PROCESSING & DISCLOSURE OF PERSONAL DATA

a) In order to deliver hot lunch services to students, the School collects the following data:

- Student first, last name
- Student allergy information (if applicable)
- Student preferred dietary restrictions (if applicable)
- Parent contact email

b) The personal data collected in regards to the ISR Hot Lunch Programme, including special category data, is for the purpose of:

- Providing individualized meals, as per request and/or doctor's order;
- Trying to prevent students from making improper food choices as per their dietary restrictions; and/or
- Ensuring prompt medical intervention in the case a student manifests allergic reactions, or to prevent such reactions.

c) Data processing regarding a student's allergies or other preferred dietary restrictions may be shared with School teachers, Nurses, and cafeteria staff, as expressly laid down by Latvian National law and the European Union [Regulation (EU) 2016/679 (General Data Protection Regulation)], on the lawful basis that:

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- processing is necessary in order to protect the vital interests of the data subject [Art.6, (d)]
  - processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract [Art.6, (b)]
  - processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party [Art.6, (f)]
- d) Personal data collected for the purposes of the ISR Hot Lunch Programme is held only for the duration of the Camp contract; after which time it is permanently destroyed.
- e) If you would like to discuss anything regarding the processing and disclosure of personal data for the ISR Hot Lunch Programme, please contact the School's Data Protection Officer at [privacy@isriga.lv](mailto:privacy@isriga.lv).

By submitting this online ISR Primary Summer Day Camp 2019 application you agree that:

- A) you are the person legally responsible for the child named above and the information you have provided is accurate to the best of your knowledge.
- B) You have read and agree to the ISR Primary Summer Day Camp 2019 Terms & Conditions, including the processing and disclosure of personal data.
- C) You have answered all the questions accurately and honestly to the best of your knowledge; AND
- D) You will act in accordance to your answers in the survey (e.g. you will provide a lunch from home if you have declined the ISR hot lunch).