



*We are a respectful, learning-focused community where each student is inspired to achieve his or her potential, and to become an ethical, confident and internationally-minded citizen of tomorrow.*

## **ISR Hot Lunch Programme 2018 - 2019 Terms & Conditions**

### **PAYMENT**

- Hot lunch price, per day/meal:
  - PreSchool - Grade 5: €3.45 per day/meal
  - Grades 6 - 12: €4.20 per day/meal
- Hot lunch invoices will be sent by email each semester. Payments may be made **ONLY** by bank transfer within the payment terms indicated in the invoice.
  - Semester 1: 20 August - 13 December, 2018
  - Semester 2: 7 January - 13 June, 2019
- No refunds are available for missed meals due to absenteeism.

### **SUMMARY INFORMATION ABOUT THE HOT LUNCH PROGRAMME**

- Students may choose a meat, vegetarian or vegan option.
- Specific allergies or other dietary requests can be accommodated with receipt of a doctor's note.
- The weekly lunch menu is posted each week in the campus canteens and on the ISR website (<https://isriga.lv/services/lunch/>).
- Each school hot lunch for Preschool and Kindergarten includes:
  1. Vegetarian soup
  2. One entree (meat/fish OR vegetarian OR vegan as per sign-up)
  3. One side dish (e.g. potatoes, pasta, rice, bulgur, couscous, buckwheat, etc.)
  4. One salad (mixed with a dressing; or plain vegetables with dressing aside)
  5. Warm or cold sauce (depending on the daily menu)
  6. One dessert (e.g. one of fruit salad, single fruit, curd snack, smoothie or a pastry)
  7. Drink (usually a fruit drink)
  8. Bread
- Each school hot lunch for Grades 1 - 12 consists of:
  1. Vegetarian soup
  2. Choice of meat/fish entree (e.g. 2 different meat options OR 1 meat and 1 fish option) or
  3. One vegetarian/vegan entree

4. Side dish (2 options daily - e.g. various potato dishes, pasta, rice, bulgur, couscous and buckwheat etc.)
5. Salad (2 options daily - e.g. mixed with a dressing, plain vegetables with dressing aside)
6. Warm or cold sauce (depending on the daily menu)
7. Dessert (e.g. one of fruit salad, single fruit, curd snack, smoothie or a pastry)
8. Drink (usually a fruit drink)
9. Bread

## **LIABILITY**

- The lunch provider, Baltic Restaurants Latvia, holds all liability for the quality of food in the ISR Hot Lunch Programme.
- ISR constantly monitors food quality and service.
- The Terms and Conditions for the ISR Hot Lunch Programme 2018 - 2019 are valid for the school year 2018 - 2019. Terms are subject to change and any updates will be shared with programme participants.

## **PROCESSING & DISCLOSURE OF PERSONAL DATA**

- In order to deliver hot lunch services to students, the School collects the following data:
  1. Student first, last name
  2. Student grade, and class if applicable
  3. Student allergy information (if applicable)
  4. Student preferred dietary restrictions (if applicable)
  5. Parent contact email
- The personal data collected in regards to the ISR Hot Lunch Programme, including special category data, is for the purpose of:
  1. Providing individualized meals, as per request and/or doctor's order;
  2. Trying to prevent students from making improper food choices as per their dietary restrictions; and/or
  3. Ensuring prompt medical intervention in the case a student manifests allergic reactions, or to prevent such reactions.
- Data processing regarding a student's allergies or other preferred dietary restrictions may be shared with School teachers, Nurses, and cafeteria staff, as expressly laid down by Latvian National law and the European Union [Regulation (EU) 2016/679 (General Data Protection Regulation)], on the lawful basis that:
  1. processing is necessary in order to protect the vital interests of the data subject [Art.6, (d)]
  2. processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract [Art.6, (b)]
  3. processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party [Art.6, (f)]
- Personal data collected for the purposes of the ISR Hot Lunch Programme is held only for the duration of the Programme contract; after which time it is permanently destroyed.
- If you would like to discuss anything regarding the processing and disclosure of personal data for the ISR Hot Lunch Programme, please contact the School's Data Protection Officer at [privacy@isriga.lv](mailto:privacy@isriga.lv).

**By completing the online ISR Hot Lunch Programme sign-up survey you agree that:**

- You have read and agree to the ISR Hot Lunch Programme 2018 – 2019 Terms & Conditions, including the processing and disclosure of personal allergy or dietary restrictions data.
- You have answered all the questions accurately and honestly to the best of your knowledge; AND
- You will act in accordance to your answers in the survey (e.g. you will provide a lunch from home if you have declined the ISR Hot Lunch Programme).